

# Donaldson Knoll Community Development District

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The following is the proposed agenda for The Board of Supervisors meeting of the Donaldson Knoll Community Development District (“District”) scheduled to be held at **810 E. Street, Bartow, FL 33830, on Tuesday, May 7, 2024, at 1:00 p.m.** A quorum will be confirmed prior to the start of the meeting.

For those unable to attend in person, you may participate by telephone:

Phone: 1-844-621-3956

Participant Code: 2531 126 0013#

## Organizational Matters

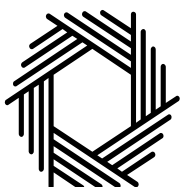
- Call to Order
- Roll Call to Confirm a Quorum
- Public Comment Period
- 1. **Swearing in Newly Elected Supervisor**
- 2. **Consideration of the Minutes of the August 1, 2023 Board of Supervisors’ Meeting** (*provided under separate cover*)
- 3. **Consideration of the Minutes of the November 7, 2023 Landowners’ Election**
- 4. **Letter from Supervisor of Elections – Polk County**
- 5. **Consideration of Resolution 2024-01, Canvassing and Certifying the Results of the Landowners’ Election**
- 6. **Consideration of Resolution 2024-02, Election of Officers**
- 7. **Consideration of Resolution 2024-03, Appointment of a Records Management Liaison Office and Adopting a Records Retention Policy** (*provided under separate cover*)
- 8. **Consideration of Resolution 2024-04, Establishing an Electronic Signature Policy** (*provided under separate cover*)

## Business Matters

- 9. **Ratification of EGIS FY 2024 Insurance Package**
- 10. **Consideration of Resolution 2024-05, Approving a Preliminary Budget for Fiscal Year 2025 and Setting a Public Hearing Date** [*suggested date of August 6, 2024*]
- 11. **Ratification of Funding Request Nos. 133 – 140**
- 12. **Review of District’s Financial Position and Budget to Actual Year to Date**

## Other Business

- A. Staff Reports
  - 1. District Counsel
  - 2. District Manager
  - 3. District Engineer
- B. Audience Comments



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If you are interested in obtaining any of the materials for the agenda, please reach out to Lynne Mullins at (407) 723-5935 or [mullinsl@pfm.com](mailto:mullinsl@pfm.com).

C. Supervisors Requests

**Adjournment**



If you are interested in obtaining any of the materials for the agenda, please reach out to Lynne Mullins at (407) 723-5935 or [mullinsl@pfm.com](mailto:mullinsl@pfm.com).